

221—2.3(17A,22) Requests for access to records.

2.3(1) Location of record. In lieu of the words “(insert agency head)”, insert “director, department of cultural affairs”. Also in lieu of the words “(insert agency name and address)”, insert “Director, Department of Cultural Affairs, New Historical Building, 600 East Locust Street, Des Moines, Iowa 50319”.

2.3(2) Office hours. In lieu of the words “(insert customary office hours and, if agency does not have customary office hours of at least thirty hours a week, insert hours specified in Iowa Code section 22.4)”, insert “8 a.m. to 4:30 p.m., Monday through Friday except legal holidays”.

2.3(7) Fees.

c. Supervisory fee. In lieu of the words “(specify time period)”, insert “one-half hour”.